

# TRANSFER OF GRADUATE CREDIT

## Transfer of Graduate Credit

Transfer credit from other regionally accredited institutions will appear on the JSU transcript only if used to fulfill degree completion and/or professional educator certification requirements.

The number of semester hours of graduate credit that may be transferred from a regionally accredited institution to JSU toward a graduate degree program is limited to the following maximums:

- Zero (0) hours toward a graduate certificate of fewer than 30 hours;
- Six (6) hours toward a 30 semester hour program, except for the Integrated Studies MA program;
- Nine (9) hours toward a 33 semester hour program; and
- Twelve (12) hours toward a 36 or more semester hour program;
- Eighteen (18) hours towards the MA in Integrated Studies (see below).

Evaluation of transfer credit is made by the appropriate department of the student's major and approved by the Dean of the Graduate School. A student intending to enroll at another institution and transfer a course to JSU must receive approval of the coursework prior to enrolling in the course to ensure the course will be accepted for inclusion in the student's program of study at JSU.

Transfer credit cannot be used to raise the GPA of JSU coursework to the required minimum GPA of any major, professional educator certification program, or graduate certificate program. The total amount of credit applied from a previously earned graduate degree at JSU and external transfer credit combined is limited to the same maximums as transfer credit that are specified in the Transfer of Graduate Credit section of this catalog. (Please review the Graduate Certificate Disclosure (<http://www.jsu.edu/graduate/disclosure.html>) information.)

For the secondary education major, a student may transfer no more than three hours in the teaching field.

All Teacher Education Programs: Transferred courses and/or credits that meet the definition of professional studies courses per Rule 290-3-3-.01 (39) in the AL Administrative Code, must have been completed at a regionally accredited institution that prepares teachers on the same degree level of certification. Evaluation of transfer credit is made by the appropriate department of the student's major and approved by the Dean of the Graduate School.

As a degree-granting program for stackable graduate microcredentials, such as those in the Alabama ASSETS program, the MA in Integrated Studies allows a maximum of eighteen (18) hours of transferrable credit. Students may transfer up to 18 credit hours that have not been previously applied towards a graduate degree. For credit that has already been used towards a graduate degree, refer to the Second Master's Degree (<https://catalog.jsu.edu/graduate/academic-policies-procedures/graduate-courses-degree-requirements/>) policy.

For the MBA program, transfer credit will be accepted from AACSB International accredited schools only. No transfer credit(s) will be accepted once students are enrolled in the MBA program, except in cases

of extreme hardship to be determined by the CBI Graduate Program Director and the Dean of the Graduate School.

For the MSW program, transfer credit will be accepted from CSWE accredited schools only.

The following Doctor of Nursing Practice (DNP) degree programs do not accept transfer credits from other institutions; accordingly, 100% of the credits toward these degrees will be earned at JSU:

- Adult-Gerontology Acute Care Nurse Practitioner BSN-DNP
- Family Nurse Practitioner BSN-DNP
- Post-Master's DNP

The Doctor of Education (EdD) degree in Educational Leadership limits transfer credits to no more than nine (9) semester hours acquired post-master's from accredited institutions.

Only graduate courses with grades "A", "B", "P", and "S" may be transferred to JSU. Grades of "C" or below will not be eligible for transfer.

Transfer credit must meet time limit requirements as stated under the Time Limit on Degree Completion (<https://catalog.jsu.edu/graduate/academic-policies-procedures/time-limits/>) section of this catalog. Any exceptions will be made by the Dean of the Graduate School.

To request graduate transfer credit, a student must submit a Transfer Credit Request Form, listing the transfer course(s). The student must send the course syllabi to [graduate@jsu.edu](mailto:graduate@jsu.edu). In addition, the student must request that an official transcript from the institution at which the credit was earned be sent directly to the Graduate School at JSU. It is the responsibility of the student to ensure that the transcript has been received. The Transfer Credit Request Form (<https://www.jsu.edu/graduate/admission/gradxfer.html>) is available on the Graduate School's website.