

# ADMISSION TO THE UNIVERSITY

## Application Procedures

To apply for admission to Jacksonville State University, students must first complete an electronic application at [www.jsu.edu/apply](http://www.jsu.edu/apply) ([https://www.jsu.edu/apply\\_now.html](https://www.jsu.edu/apply_now.html)). Paper applications are available upon request. Applicants must select their appropriate student type (detailed below) and send all required documents of their application to the Office of Admissions. JSU charges a \$35 application fee for first-time applicants, unless they have an active promo code, are returning applicants, JSU dual enrollment applicants, or applying through an approved partner/agent (See Application Fee Waiver section below for details of exemptions).

Official documents must be sent to JSU directly from the high school, college, or testing agency. Decisions regarding admissibility to the university will be made in a timely manner upon receipt of all necessary documents. Admission decisions are assigned only for the term a student applies. Students who have been admitted to JSU but do not enroll are required to submit an updated admissions application and meet the admission requirements for the updated term and student type. It is highly recommended that students apply at least three months prior to the term of which they plan to enroll.

JSU offers some academic programs that have additional assessment requirements beyond those listed below for admission to the university. Acceptance to JSU does not constitute assessment by any of these programs. Students who desire to study in academic programs that have additional requirements should refer to the catalog for more information.

### I. Freshman Student Admission (never attended a regionally and nationally accredited college/university or only attended as a dual enrollment student)

First-time freshman student applications should be submitted after completion of the junior year of high school. It is recommended that first-time freshmen apply for admission before graduating from high school. Students who seek admission as first-time freshmen to the university must satisfy all requirements for admission, as follows:

A. Minimum high school GPA and graduation with a valid and acceptable diploma type - Prior to graduation, an official high school transcript is required indicating the GPA of work completed through at least the junior year of high school. To be offered provisional admission before high school graduation, applicants should have a cumulative high school grade point average of 2.00 on a 4.00 scale (75/100). Upon graduation, an official high school transcript showing the date of graduation and type of diploma received is required. (JSU Policy No. III:19 High School Diploma Validation Policy)

1. Transcripts must be sent from the accredited high school by mail, email, or electronic service and include a cumulative grade point average. Mailed transcripts should be in a sealed envelope and emailed transcripts should indicate the sending address is sent from a school official. Schools who are unable to provide a cumulative grade point average will need to send justification to the Office of Admissions who will review and consider manually calculating an unweighted cumulative

grade point average using the high school-level grades listed on the official transcript.

2. Students who have earned college credit while in high school through dual enrollment outside of JSU must request the credit-awarding institution to send a transcript indicating the credit is not conditional or pending following the completion of coursework or high school graduation.

3. Non-graduates of high school may apply if they have passed the high school level General Education Development (GED) test and present an official score report of their test results. The score report should be sent to JSU directly from the testing agency or should be placed in a sealed envelope from the testing agency and presented unopened to the Office of Admissions.

4. Provisional admission is granted to students prior to their graduation from high school. Students may not continue beyond their first term of attendance without verification of high school graduation from an official transcript.

B. Standardized Test Scores (ACT/SAT) – First-time freshmen are required to submit official scores. JSU does not combine test scores to create a super-score but will accept super-score calculations made by the testing agency. The writing score is not utilized for admission purposes but may be utilized as requirements in admission to specific programs. ACT/SAT scores that are over eight (8) years old will not be considered for admission or scholarship purposes. JSU reserves the right to remove test scores from a student record if ACT or the CollegeBoard sends a test score cancellation notice. First-time freshmen who apply for admission but have not attended high school or a secondary education institution in eight (8) or more years or are at least 25 years of age must submit proof of high school graduation or the equivalent, but are exempt from the grade point average and ACT/SAT requirement listed in the sections:

Admission	Qualifications	Requirements
Unconditional Admission	ACT Composite 20 or higher OR SAT Combined Critical Reading and Math 1030 or higher AND a High School Grade Point Average 2.00 on 4.00 scale <sup>1</sup>	
Conditional Admission <sup>2</sup>	ACT Composite 18-19 OR SAT Combined Critical Reading and Math 940-1010 AND a High School Grade Point Average 2.00 on a 4.00 scale <sup>1,3</sup>	Successful completion/participation in one or more of the following in the first year may be required: student success courses, success coaching, and/or tutoring or academic support.

<sup>1</sup> See I.A. for High School Grade Point Average policy.

<sup>2</sup> Any student who does not initially meet admission requirements can appeal their admission to the university through the undergraduate admissions appeals committee for conditional admission or other admission categories (e.g., Summer Bridge Program).

<sup>3</sup> Students may be exempt from conditional admission requirements based on the student's high school grade point average.

#### UNDERGRADUATE ADMISSIONS TEST WAIVER

Until further notice, JSU is waiving the ACT/SAT test score requirement for admission purposes. Students will be admitted based on their High School Grade Point Average in lieu of ACT/SAT test score submission. The admissions test waiver does not waive placement exam requirements for incoming students. Admission status will be determined by high school GPA on a 4.00 scale as follows:

3.00+ = Unconditional admission  
2.00 to 2.99 = Conditional admission\*

\*All Conditionally Admitted students are eligible to apply for the Summer Bridge Program

C. JSU dual enrollment students who have completed at least one course and remain eligible to take other courses as dual enrollment students will be considered for conditional or unconditional admission to the university as first-time freshmen students. Successful completion of a JSU dual enrollment course will allow the Office of Admissions to accept a student even if their ACT or SAT scores fall below the regular admissions requirements, or if the student does not have a test score. These students must still meet the high school GPA requirement of 2.0. Students who have earned credit as dual enrollment students at JSU must submit a readmission application to be considered for first-time freshman admission. Dual enrollment students who do not reapply for admission to JSU after high school completion will have a registration hold placed on their student account.

D. The Office of Admissions will consider the appeals of applicants who are denied admission to the university due to not meeting the admission requirements. (See Appeals)

## **II. Transfer Student Admission (never attended JSU following graduation from high school but have attended a college/university)**

Students who seek to transfer to the university after attending another regionally and nationally accredited college or university must satisfy all requirements for transfer admission as follows:

- Minimum cumulative grade point average of 2.00 as calculated by JSU.
- 24 transferable credit hours (calculated by JSU).
- Eligible to re-enter all institutions previously attended.

A. The university reserves the right to accept or deny coursework presented for transfer. Jacksonville State University will evaluate coursework successfully completed at other colleges and universities recognized by the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, Higher Learning Commission, Middle States Commission on Higher Education, New England Commission of Higher Education, Northwest Commission on Colleges and Universities, Southern Association of Colleges and Schools Commission on Colleges, and WASC Senior College and University Commission. College level coursework completed at other US

Department of Education nationally accredited colleges/universities which are not listed above may also be considered for transfer credit on a case-by-case basis. Credit for any course or part of a course will not be granted twice. Courses not having equivalents at JSU may be accepted as an elective. The transfer credit decision will be made on a course-by-course basis by the Registrar's Office during the credit evaluation process. For additional information, such as appeals of transfer credit, students may contact the Registrar's Office. Grades earned with a "D" or higher from other institutions will be used in calculating the *transfer* grade point average. Students transferring coursework are advised that program GPA requirements will be based on *institutional* GPA requirements as well as resident requirements when considering assessment into or retention in certain programs, major and minor requirements, and graduation requirements. Courses with grades of "D" will be accepted except for certain JSU courses listed in the catalog with a grade mode of NC (no credit). However, a course in which a "D" grade has been earned is not creditable toward the major and/or minor requirements and may not be creditable toward some specific program requirements. If transfer courses are repeated at the transfer institutions, only the highest grade will be initially evaluated. Additionally, "I," "F," "W," "WP" and "WF" grades in courses will not transfer. Any transfer course evaluated after the initial evaluation, in which that course has been repeated, will transfer but will not be included in the transfer GPA or hours earned. Once the final transcript has been received, the transfer GPA will be recalculated and must meet the required minimum for admission. Students academically ineligible to any institution attended may not be admitted to JSU.

B. Transfer students are required to present one official transcript or letter of non-attendance from each institution which is self-reported on their application, noted on official transcripts, or indicated by the National Student Clearinghouse. It is the responsibility of the applicant to ensure transcripts are sent to JSU. All transcripts must be sent to JSU directly from the institution. JSU accepts transcripts sent electronically through sending networks or email, by mail, or in an envelope sealed by the institution.

C. If fewer than 24 semester hours are accepted, based on hours calculated by JSU, students must also fulfill all requirements listed under the First Time Freshman Admission section (unless the applicant has an associate's degree from an accredited institution).

D. Students who earned dual enrollment credits at JSU and are transferring from another institution will have their JSU dual enrollment credit hours calculated in their admissions decision.

E. Students under academic probation at other accredited institutions are admissible to JSU, provided they are eligible to return to that institution. Students academically ineligible to return to previous institutions attended may not be admitted to JSU. They may, however, appeal to the Undergraduate Admissions Appeals Committee for consideration of their individual situation.

F. AGSC/STARS: the Alabama Articulation and General Studies Committee/Statewide Transfer and Articulation Reporting System is part of a system created by Alabama legislation designed to help a student transfer from one institution to another. This system is a course-by-course display of Alabama two-year and four-year institutions to assist students with questions pertaining to credit hour and course transfer. Applicants can review the AGSC/STARS guide at [www.jsu.edu/stars/](http://www.jsu.edu/stars/) (<http://www.jsu.edu/stars/>). Students

may transfer from a two-year college at any time. Note: Although an unlimited number of hours are acceptable from a two-year college, students must earn a minimum of 60-64 semester hours, depending on major, from a four-year college or university, 32 of which must be earned from JSU.

G. Transfer students interested in applying for a term up to two years into the future may be granted early access. Early access will allow students to have access to JSU student accounts (MyJaxState (MyJSU), GEM Email, Degree Works, etc.). Students who are admitted through Early Access may not enroll in courses, apply for housing, or receive financial aid. Early access students will need to meet transfer admissions requirements prior to being granted unconditional admission as a transfer student.

H. The Office of Admissions will consider the appeals of applicants who are denied admission to the university due to not meeting the admission requirements. (See Appeals)

### III. Continuing Students (students who have attended JSU and earned credit following high school graduation)

Students who have previously attended JSU and earned credit beyond their high school graduation and have not attended within two major terms (inactive status) or are pursuing a second bachelor's degree should reactivate their status by reapplying for admission. Continuing students are not required to pay the undergraduate admission application fee.

Students who seek to return to the university and have attended elsewhere since attending JSU must satisfy all requirements for admission, as follows:

- Submit transcripts from each institution that have not been previously evaluated by JSU which is self-reported on the application, noted on official transcripts, or indicated by the National Student Clearinghouse.
- Minimum cumulative institutional and/or transfer grade point average of 2.00 (Calculated by JSU)
- Eligible to re-enter any institutions previously attended

Former students who plan on returning to JSU after attending other institutions will be evaluated as transfer students and must meet the transferable GPA admission requirements established for transfer students. After all required documents have been received, the returning student will be notified of their eligibility to continue taking courses at JSU. The university reserves the right to accept or deny course work presented for transfer from returning students. All course work from nationally and regionally accredited institutions will be accepted as fair equivalent courses at JSU provided JSU has an equivalent course at the appropriate level. See II.A. for transfer credit policies.

### IV. Transient Students (students concurrently enrolled at another college/university)

Transient students will not be considered degree-seeking students at JSU but rather taking courses to transfer to the institution where the degree is being pursued. Transient students planning to transfer JSU credits to another institution should consult the appropriate dean or registrar at that institution to determine the appropriate coursework. Should a transient student wish to continue taking courses as a transient student in future terms, a new transient letter will be required in each future term in which the student wishes to enroll. Please note that transient students

are not eligible for Title IV funds. For more information, please contact the Financial Aid Office.

Students who seek admission to the university as a transient student must satisfy all requirements for admission, as follows:

- Transient letter
- Eligible to re-enter the institution last attended.

International transient students must meet requirements for regular international student admission and immigration regulatory requirements.

### V. Non-Degree-Seeking Students (students enrolled in courses outside of a degree plan)

Non-degree students are those taking courses for personal enrichment, professional development, or outside of a degree plan. Non-degree seeking students are not eligible for Title IV funds. For more information, please contact the Financial Aid Office. Students who seek admission to the university as a non-degree-seeking student must satisfy all requirements for admission, as follows:

- Official transcript or letter of good standing from the current or previous college or university OR completed high school
- Eligible to re-enter the institution last attended

### VI. Transfer Prep (Concurrent Enrollment) Students

Transfer Prep (concurrent enrollment) students can earn JSU credit while simultaneously attending a community college. Transfer prep students will not be considered degree-seeking students at JSU but rather taking courses that count towards JSU credit while enrolled in a degree-program at the community college level. Transfer Prep students may only take course(s) allowable of their student type and academic program and may not earn more credits than allowable by their transfer prep program. Please note that transfer prep students are not eligible to receive Title IV funds from JSU but can request funding from their home institution to cover their JSU course(s). For more information, please contact the Financial Aid Office of your home institution.

Students who seek admission to the university as a transfer prep student must satisfy all requirements for admission, as follows:

- Official transcript from their current institution
- Must be enrolled at a community college and in good standing
- Meets course or program specific requirements (such as pre-requisite or credit hour requirements.)

International transfer prep students must meet requirements for regular international student admission and immigration regulatory requirements.

### VII. Dual Enrollment Admission

Dual Enrollment allows high school students the opportunity to earn credit simultaneously for high school and college. Students who seek admission as Dual Enrollment students must satisfy all requirements for admission as follows:

- Complete the Dual Enrollment Admissions Application. There is no admissions fee associated with this application.
- Must have earned at least a 3.0 or better high school grade point average on a 4.0 scale. High school administrator appeals will

be considered for students who do not meet the minimum GPA requirement.

- Must have completed the ninth grade before enrolling as a Dual Enrollment student.
- Must have written authorization from a school administrator (counselor/principal/superintendent). Authorization is accepted through an official High School Authorization Form.
- Dual Enrollment credit for high school units may be granted by the school system. High school units may be earned in addition to college credits with the permission of the superintendent.
- It is recommended that Dual Enrollment students wishing to earn credit in a summer term seek additional approval from a school administrator.
- Dual enrollment students may be granted early access prior to the evaluation of their high school authorization form to allow access to JSU student accounts (MyJSU for Scholarship Applications). Students who are admitted through Early Access may not enroll in courses until they fully meet dual enrollment admissions requirements and are unconditionally admitted into the Dual Enrollment program.

Dual Enrollment students must be concurrently enrolled in high school and are subject to all rules and regulations of the university as well as its rights and privileges. Dual Enrollment students may register for 100- or 200-level courses in any academic field in which the student has completed high school requirements and/or prerequisites. To maintain program eligibility, a student must earn a "C" or better in all attempted university coursework and maintain a 3.0 grade point average on a 4.0 scale in high school. A student who earns less than a "C" in a JSU Dual Enrollment course will be placed on Dual Enrollment probation for one full Spring or Fall term and must re-apply for admission to the Dual Enrollment program. Dual Enrollment probation does not extend beyond high school completion. JSU reserves the right to revoke admission to the university or continuation in the Dual Enrollment program based on a recommendation by a school administrator.

## VIII. Early Admission

To accommodate high school students with exceptional ability, Jacksonville State University considers them on an individual basis for early admission. Students who wish to enter college after completing the 11th grade in high school must present evidence that admission to college would be more beneficial than continuation in high school. Such individuals are considered for admission as regular students.

Minimum requirements for early admission include a 3.0 grade point average in high school and an ACT composite score of 26. To consider an applicant, the following material must be presented to the Office of Admissions for review by the Undergraduate Admissions Appeals Committee:

- A completed application to the university with the non-refundable application fee
- A letter of request from the applicant
- One copy of the official high school transcript
- The official ACT report
- A letter of recommendation from the high school principal or superintendent
- A letter of approval from parent(s) or guardian

## IX. International Student Admission

A. International students who seek admission to the university and have never attended college in the United States must satisfy all requirements for admission, as follows:

- Proof of English proficiency with minimum score on one approved exam (see below)
- Proof of higher secondary school graduation
- Copy of valid passport
- Completed International Student Proof of Financial Statement stating required balance (will be used only for I-20/DS-2019 issuance purpose)

B. International students who have never attended college in the United States must present a minimum score on one of the exams listed below (TOEFL, IELTS, PTE, iTEP, ACT or SAT scores). The chosen test must have been taken within the last two years and be sent to the university from the test agency. These test scores should be sent to JSU directly from the testing agency. Students may also meet the university language requirement by having successfully completed JSU's former English Language Institute program prior to beginning study for an academic degree.

Test Type	Required Minimum
TOEFL (paper-based)	500
TOEFL (computer-based)	173
TOEFL (internet-based)	61
IELTS	5.5
PTE Academic	45
iTEP	3.7
ACT Composite	18 (English subtest 14)
SAT Critical Reading and Math	960 (Critical Reading subtest 19)

<sup>1</sup> Exempted Countries: Anguilla, Antigua and Barbuda, Australia, Bahamas, Barbados, Belize, Bermuda, Botswana, British Virgin Islands, Canada (except Quebec), Cayman Islands, Dominica, Fiji, Gambia, Ghana, Grenada, Guyana, Ireland, Jamaica, Kenya, Kiribati, Liberia, Malawi, Marshall Islands, Montserrat, Micronesia, Namibia, Nigeria, New Zealand, Sierra Leone, Solomon Islands, South Africa, St. Helena, St. Kitts and Nevis, St. Lucia, St. Vincent and the Grenadines, Tanzania, Trinidad and Tobago, Uganda, United Kingdom, US Virgin Islands, Zambia, and Zimbabwe.

C. In addition to the test score requirement, an international student must send English translated copies of secondary school transcripts and/or proof of secondary school graduation, when completed, to JSU. These documents should indicate attestation of translation from an original document. Unofficial high school documents originating from the high school are accepted when submitted by international applicants, but official copies will be required prior to enrollment. Failure to provide official copies of high school documents will result in a registration hold on students' accounts. JSU reserves the right to require official documents in the application stage should the documents appear unoriginal. Alternatively, international students may send their higher secondary school documents to an approved NACES member evaluation agency. This evaluation must be provided to JSU directly from the evaluation agency. A grade point average of

2.00/4.00 (U.S. scale) is required as a minimum GPA as calculated by JSU officials.

D. International students who have attended a regionally accredited institution in the United States and are transferring to JSU must present official transcripts from each institution attended. Those students who have earned 24 transferrable hours from regionally accredited institution(s) are not required to meet the test score requirements listed in Section III Part B.

E. All international students are required to submit a copy of their passport to ensure correct spelling on the I-20/DS-2019. Additionally, all international students are required to provide documentary evidence showing adequate financial resources are available to attend the university. If the student is attending another college/university on a F1/J1 Visa, the "International Student Transfer Form" must be submitted.

F. International students who have been accepted as participants in special university-approved programs with JSU (the International House Program, exchange agreements, dual degrees by inter-university collaboration or other contractual agreements) will have met JSU's International Admission requirements, and all other admission requirements may be waived.

The application for admission to JSU will not be accepted without the documents listed above and the \$35 (U.S.) non-refundable application fee. Students applying with an approved JSU recruitment agent will be able to apply without the application fee, so long as the agency is properly connected to the application. Applications and all related materials must be received by the deadlines:

- June 1- fall semester
- November 1 – spring semester

International course-by-course evaluations with GPA calculations must be completed by any NACES member agency: [https://www.naces.org/members/](https://www.naces.org/members) and mailed directly to JSU.

Jacksonville State University works with a select number of recruiting partners abroad to assist us with our mission of bringing the best and brightest international students to our campus. Recruiting partners must apply and provide at least three positive references from accredited institutions of higher education. We also require annual training and evaluation of our recruiting partners.

International undergraduate students may make an appeal to the International Admissions Appeal Committee, an extension of the Undergraduate Admissions Committee.

## Eligible Immigrants for Domestic Student Admission

JSU will consider applicants for admission who are eligible non-citizens of the United States of America who are **lawfully present**.

Applicants may demonstrate eligibility through official documents that verify that they meet the required criteria. Applicants are subject to a formal review by an eligible immigrant admissions committee and may be subject to meet additional admissions requirements.

Potential additional admissions requirements may include:

- Proof of English Proficiency for students who graduated outside of the United States and are not listed on our university approved exemption list. (see VIII. B.)

## Nondiscrimination

Jacksonville State University has filed with the Federal Government an Assurance of Compliance with all requirements imposed by or pursuant to Title VI of the Civil Rights Act of 1964 and the Regulation issued thereunder, to the end that no person in the United States shall, on the ground of age, religion, race, color, sex, disability, veteran's status, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity sponsored by this institution. Under this Assurance, this institution is committed not to discriminate against any person on the ground of age, religion, race, color, sex, disability, veteran's status, or national origin in its admission policies and practices or any other policies and practices of the institution relating to the treatment of students and other individuals, including the provision of services, financial aid and other benefits, and including the use of any building, structure, room, space, material, equipment, facility or other property. Any person who believes himself/herself, or any specific class of individuals, to be subjected to discrimination prohibited by Title VI or the Act and Regulation issued thereunder may, by himself/herself or a representative, file a written complaint with the United States Commissioner of Education or with this institution, or both.

## Self-Disclosure of Disciplinary History

JSU will consider applicants for admission who disclose disciplinary history on their application. The Office of Community Standards and Ethics will review documentation provided by the applicant and make a recommendation for an admissions decision. The Office of Admissions will apply the recommended admissions decision which supersedes any other requirements for an admissions decision. Should a student wish to appeal their admissions decision based on their disclosed disciplinary history can consult the Vice President for Student Affairs. All undergraduate applicants must respond to detailed disciplinary history questions. Answering in the affirmative does not disqualify any applicant. Any applicant answering in the affirmative will be given the opportunity to explain the circumstances and what the applicant learned from the experience. Students must disclose any of the following:

- Pending disciplinary action (including, but not limited to, probation, removal, or suspension) from any high school or any institution of higher learning
- Have you ever been charged with or are you currently charged with, or have you ever pled guilty to, pled no contest to (*nolo contendere*), or been convicted of a felony?
- Have you been adjudicated responsible or found at fault in any proceeding or action (including disciplinary, criminal, or civil action) for an act involving sexual assault, sexual misconduct, dating violence, domestic violence, stalking, sexual exploitation, or aggravated assault?
- At the time of my admission to Jacksonville State University I agree to abide by Title IX laws and JSU's Code of Student Ethics and Conduct. I understand that violating a Title IX law or JSU Code of Student Ethics and Conduct could result in causing my admission to JSU to be revoked. I certify to disclose changes in my disciplinary history within 10 days of the change in information if my application has already been submitted.
- I certify that all the information provided on my application is true, correct, and complete. I understand that withholding information requested in this application or giving false information may make me ineligible for admission to or continuation at Jacksonville State

University. I understand that once my application has been submitted, it may not be altered in any way.

Should a student answer falsely, inaccurately, or fail to disclose information to disciplinary and certification questions on the application will be subject to having their admission to the university revoked. The Office of Community Standards and Ethics requires students who answer in the affirmative to complete a student conduct certification form prior to being assessed for an admissions decision. This form allows for a release of disciplinary records. Students must be eligible to return to any institution of higher learning they have attended to be admissible

## Application Fee Waiver

JSU will accept requests from applicants who have a financial need to waive the \$35 admissions application fee. Requests for first time freshman applicants include ACT/CollegeBoard fee waivers, NACAC fee waivers, and letters/emails from a high school administrator or counselor that addresses the financial need. JSU also waives fees of any student applying from a Title I school. Requests for first time transfer applicants include documentation of Pell-eligible estimated family contribution (EFC). More information can be found at <https://studentaid.gov/understand-aid/types/grants/pell> (<https://studentaid.gov/understand-aid/types/grants/pell/>). Applicants may indicate they will be requesting a fee waiver when applying. Supporting documentation will be required to waive the fee.

## Residency

Students who have resided in the State of Alabama or approved Georgia counties (Bartow, Carroll, Chatooga, Coweta, Douglas, Floyd, Haralson, Heard, Paulding or Polk) for more than 12 months must certify their present intent to maintain substantial connections with the state of Alabama on their application. Student who do not complete this certification on their application, or who list a permanent address other than Alabama or one of the ten Georgia counties, will be considered as out-of-state residents. Students who indicate their citizenship status as Permanent Resident will have their residence classified as "International Out-of-State." Students who are not classified as in-state residents will be charged at the out-of-state rate. The Office of the Registrar will consider in-state tuition waivers and residency change requests prior to the start of each term.

## Admissions Appeals

Any student who does not initially meet admission requirements (due to not meeting the minimum ACT/SAT score requirement, the minimum high school grade point average requirement, the minimum college/university grade point average requirement or academic suspension from a prior institution) and is denied admission to the university may appeal their admissions decision to the Undergraduate Admissions Appeals Committee. The Undergraduate Admissions Appeals Committee is a standing committee whose members are appointed by the President of the University. To appeal an admissions decision, the student should submit an Admissions Appeal Form (<https://www.jsu.edu/undergraduate/admission-appeals.html>) explaining any extenuating circumstance(s) and why an exception to admission requirements should be granted. First-year applicants should also provide two (2) official letters of recommendation from a high school or college teacher for which they have taken core classes. The institution reserves the right to reject by action of the Office of Admissions the application of any individual whose characteristics or actions are considered detrimental to the institution. A student who is denied admission to the university by the Undergraduate Admissions Appeals Committee may send their appeal to the Vice President for Enrollment Management. A student whose appeal

is denied by the Vice President for Enrollment Management has the right to appeal to the president of the university whose decision is final.

Any student who has earned JSU credit at any level and does not meet standard admissions requirements will be automatically reviewed by either the Undergraduate Admissions Appeals Committee or the Academic Reinstatement Committee for admission.

If a student is admitted to JSU through the Summer Bridge Program, and are unable to attend Summer Bridge Program due to an extenuating circumstance, they may appeal their admissions decision through the Admissions Appeals Committee. The student will need to submit the requirements of the Admissions Appeals Committee and also provide documentation of their extenuating circumstance.

## Immunization Requirements

All students admitted to JSU for the first time must meet the JSU Immunization Requirements and submit proof of immunization via [medproctor.com](http://medproctor.com).

- MMR - Measles, Mumps, Rubella - *Students born after 1956 -2 doses of MMR at least 28 days apart after 12 months of age OR a copy of a lab report showing proof of immunity from measles (rubeola), mumps, and rubella can be submitted in lieu of the vaccine*
- VARICELLA - (Chickenpox/Shingles) - *Students born after 1979- 2 doses of Varicella vaccine at least 28 days apart OR healthcare provider documented history with the date of the disease OR (or documented history of chicken pox by provider)*
- HEPATITIS B - *Three doses are required for all students or a blood test showing immunity. All students will be required to have all three doses of the hepatitis B vaccine as outlined in the following schedule. The second dose should be at least 28 days after the first dose and the third dose at least 16 weeks after first dose and at least 8 weeks after the second dose. If there is no time to complete a series before enrollment, an appointment may be made at the SHC when the next dose of vaccine is due.*
- TUBERCULOSIS SCREENING: *All students are required to complete the Tuberculosis Screening questions. Further tuberculosis testing may be required based upon information received from the screening questions.*

*Students who are screened and found to have a positive screening test will not be permitted to attend classes until follow-up testing determines there is no active Tuberculosis disease. All TB testing must be performed in the United States.*

All students must register with [medproctor.com](http://medproctor.com) as soon as possible after receiving their JSU email address. Submission of records requires the JSU email address.

The JSU Health Center advises all adults to be properly immunized. If your classes are fully online and you will not be on campus, you may request consideration for exemption by waiver. You should submit an Appeal for Exemption from Immunization for each vaccine requirement that is not met, regardless of the reason. You will need to submit a signed statement of medical exemption from your primary care provider to [studentaffairs@jsu.edu](mailto:studentaffairs@jsu.edu). This confirms with your health care provider if your "medical reason" is based on current information.

You may also be exempt from immunizations due to your religious beliefs. In this case, you should submit an Appeal for Exemption from Immunization, explaining how immunizations conflict with your religious beliefs. This statement should be submitted to [studentaffairs@jsu.edu](mailto:studentaffairs@jsu.edu).

Students that have not completed the immunization requirements by the first day of class will be assigned a default temporary waiver and asked to schedule an appointment at the Student Health Center. Students that default into a non-compliance waiver, may be prohibited from registering for classes the following semester.

### ***Orientation***

First year students, under the age of 25, must attend an orientation session prior to the semester they wish to attend (See section: **Application Procedures**). The orientation/advisement session includes a brief introduction to campus life, academic advisement, schedule preparation, and registration. Following registration, students can obtain an I.D. card, and automobile registration. Questions regarding orientation should be directed to the Office of First and Second Year Experience at [gamecockorientation@jsu.edu](mailto:gamecockorientation@jsu.edu).