STUDENT REGULATIONS/INFORMATION

General Information
Policy on Privacy Rights of Students
Notification by the University
At least annually the university shall notify its eligible students of its policy on privacy rights of a student as follows:

1. Access to records.
   a. Subject to the limitations contained in (b) which follows, the education records of an eligible student shall be accessible to such students. Such right of access shall include:
      • the right to be provided a list of the types of education records which are maintained by the institution and are directly related to students
      • the right to inspect and review the content of those records
      • the right to obtain copies of those records, which may be at the expense of the eligible student (but not to exceed actual cost to the institution of reproducing such copies)
      • the right to a response from the institution to reasonable requests for explanations and interpretations of those records
      • the right to an opportunity for a hearing to challenge the content of those records
      • if any material or document in the education records of the student includes information on more than one student, the right to inspect and review only such part of such material or document as related to such student or to be informed of the specific information contained in such part of such material
   b. The following materials will not be available to an eligible student: Financial records of the parents of the student or any information contained therein; confidential letters and statements of recommendations, which were placed in the education records prior to January 1, 1975, if such letters or statements are not used for purposes other than those for which they were specifically intended; if the student has signed a waiver of the student’s right of access, confidential recommendations • respecting admission to any education agency or institution • respecting an application for employment • respecting the receipt of an honor or honorary recognition

2. Procedures for granting access
   a. An eligible student desiring access to his/her education records shall make a request in writing to the appropriate office. Requests concerning:
      • admissions should be made to the Office of Admissions
      • permanent academic records should be made to the University Registrar
      • financial records should be made to the Assistant Controller-Student Accounts
      • financial aid records should be made to the Director of Financial Aid
      • medical records should be made to Regional Medical Center
      • mental health records should be made to the Director of Counseling and Disability Support Services
      • police records should be made to the Director of Public Safety
      • student disability verification records should be made to the Director of Counseling and Disability Support Services
      • school and departmental records should be made to the dean of the appropriate school
      • employment records should be made to the Department of Human Resources
   b. The access to the records or response to the request will be fulfilled within 45 days of receipt of the request.

3. Challenges of the content of records
   a. Any dispute with an eligible student regarding the content of his/her education records will be settled, if possible, through an informal meeting and discussion with the student.
   b. If the dispute is not settled through informal meeting and discussion referred to above, either the student or the appropriate official of the university may request a formal hearing on the matter. The hearing shall be conducted and the decision rendered by the Records Grievance Committee appointed by the President. At said hearing the eligible student shall be afforded a full and fair opportunity to present evidence relevant to the issues involved. A decision shall be rendered in writing by the committee within a reasonable period of time after the conclusion of the hearing, in no case to be more than 15 days.

4. Release of personally identifiable records.
   a. An eligible student may request in writing that directory information not be made accessible to any party except those set forth in (b) below. Any such request shall be made within seven days after the formal registration period ends. This request may not be withdrawn during the semester in which made. Directory information includes:
      • the student’s name
      • mailing address
      • telephone listing
      • JSU email address
      • enrollment status (full time, part-time)
      • whether currently enrolled or not
      • class/level
      • major field of study
      • participation in officially recognized activities and sports
      • weight and height of members of athletic teams
      • prior post-secondary institution(s) attended
      • JSU photograph(s)
      • dates of attendance
      • thesis/dissertation title
      • degrees and awards received

   The university reserves the right to deny directory information.

   b. Without the written consent of an eligible student, other education records shall not be made accessible to any party other than the following:
      • other university officials and teachers who have a legitimate education interest in such records
      • officials of other schools in which the student seeks and intends to enroll
      • the Comptroller General of the United States
      • the Secretary of the Office of Education
      • the U.S. Commissioner of Education
the Director of the National Institute of Education
the Assistant Secretary for Education
authorized state educational authorities
the appropriate authorities in connection with the student’s application for, or receipt of, financial aid
state and local officials or authorities to which such information is specifically required to be reported or disclosed by state law adopted prior to November 19, 1974
organizations conducting studies for, or on behalf of, educational agencies of institutions for the purpose of developing, validating, or administering predictive tests, administering student aid programs, and improving instruction, if such studies are conducted in such manner as will not permit the personal identification of students and their parents by persons other than representatives of such organizations, and such information will be destroyed when no longer needed for the purpose for which it is conducted
accrediting organizations in order to carry out their accrediting functions
parents of a dependent student or such parents as defined in section 152 of the Internal Revenue Code of 1954
in compliance with judicial order or pursuant of any lawfully issued subpoena, upon condition that the students are notified of all such orders or subpoenas in advance of the compliance therewith by the educational institution
c. The written consent of the eligible student referred to in (3b) above must be signed by the student, must be dated, shall include a specification of the records to be released, the reason for such release and the names of the parties to whom such records will be released, and shall be provided to the eligible student upon payment of the reproduction cost.
d. The restriction on the release of education records or personally identifiable information contained therein, as set out in (3b) above, shall not prohibit the release of information from the education records of an eligible student to appropriate persons in connection with an emergency, if the knowledge of such information is necessary to protect the health or safety of a student. The factors which should be taken into account in determining whether records may be released under this section include the following:
• the seriousness of the threat to the health or safety of the student or other persons
• the need for such records to meet the emergency
• whether the persons to whom such records are released are in a position to deal with the emergency
• the extent to which time is of the essence in dealing with the emergency
e. No personal information on a student will be released without a written statement from the university to the party receiving the information that no other party is to have access to such information without the consent in writing of the eligible student.

5. The USA Patriot Act (USAP) amends the Family Educational Rights and Privacy Act (FERPA) to permit educational institutions to disclose education records to Federal law enforcement officials without student consent as follows:
a. By certifying that “specific and articulable facts” support the request, a U.S. Assistant Attorney General or higher-ranking official may obtain an ex parte court order that requires an educational institution to turn over education records considered relevant to a terrorism investigation.
• Institutions do not violate FERPA by responding to such an order without student consent
• The institution need not make a record of the disclosure, as FERPA ordinarily requires
• A college or university “shall not be liable to any person for good faith disclosure of education records in response to such an ex parte order.”

6. Release of Student Transcript.
In accordance with the Buckley/Pell Amendment to the Family Educational Rights and Privacy Act, 1974, Jacksonville State University requires a signed letter of authorization or a signed JSU Transcript Request Form, with the original signature of the student making the request, or a request through the secure National Student Clearinghouse website in order to release that student’s transcript(s). Additionally, the signed request must include the name and address of the institution or individual who is to receive the transcript(s), and the appropriate payment for the transcript(s). A transcript cannot be released to another individual without written authorization from the student. Telephone requests will not be accepted. Transcripts may be mailed directly to an institution or individual from the JSU Registrar’s Office or issued directly to the student in a sealed JSU envelope. Official transcripts may NOT be released if the student account currently has a balance or “hold” at the time the transcript request is processed. All accounts in the Office of Student Accounts must be clear. Transcript requests received in the Registrar’s Office will be processed in a timely manner. Any request that is held until semester grades are posted or until degrees are confirmed will be processed on a designated day the week after commencement. Payment must be made upon request, however, and all accounts must be clear at the time the transcript request is processed. Any transcript request received in the Registrar’s Office without a proper signature or without appropriate payment or with a record “hold” will be returned to the student with instructions to resubmit the request with the appropriate inclusions. JSU reserves the right to alter, amend, or modify this policy at any time.

Permanent Educational Record
The permanent educational record of the student consists of all classes the student has taken at JSU, the grades earned for those classes, all classes transferred to JSU from other institutions of higher education, the grades earned for those classes, and all non-traditional credit that has been granted by JSU to the student: CLEP, AP, military service schools, or work experience.

Social Security Number
The student’s social security number is confidential. However, the Federal Taxpayer Relief Act of 1997 requires all institutions to report certain data using the social security number. Therefore, the social security number must be provided to Jacksonville State University in accordance with the legislation. Federal law requires that students who apply for financial aid must use their social security number.

Authority for requesting the disclosure of a student’s social security number is in Section 7(a)(2) of the Privacy Act 1974 (5 U.S.C. 522a).

Section 504/Americans with Disabilities Act (ADA) Compliance
Jacksonville State University has filed with the Federal government an Assurance of Compliance with Section 504 of the Rehabilitation Act of 1973 as amended. The university does not discriminate on the basis of disability, and no qualified disabled person shall, on the basis of disability,
be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity.

The coordinator of Section 504 and compliance officer for ADA is Kandace Hamilton in the Office of of Diversity and Inclusion. (256) 782-8565} Students seeking accommodations may call Disability Support Services at (256)782-8380. Disability Support Services (http://www.jsu.edu/dss/) is located in 139 Daugette Hall.

**Alcohol and Other Drug Policy**

**Purpose**
The purpose of the Jacksonville State University (JSU) Alcohol and Other Drug Policy is to promote student responsibility, respect for the community and self, and to establish a University community that is safe, healthy, and conducive to academic endeavors. While students must define their own values and make their own choices, the University expects all of its members to comply with both JSU Policy and federal, state, and local laws as they apply to alcohol and other drugs. Furthermore, the University recognizes the harmful effects of alcohol abuse, illicit and illegal drug use, and prohibited prescription drug practices such as pharmacy shopping, selling prescription drugs, or using prescription drugs other than as prescribed.

**Outline of Policy Topics**
The JSU Alcohol and Other Drug Policy will address the following topics:

1. Jurisdiction of the University
2. Alcohol Policy for Students
3. Other Drugs Policy for Students
4. Assistance for Alcohol and/or Drug Abuse
5. Summary of Federal, State, and Local Alcohol and Other Drug Laws

**Jurisdiction of the University**

Jurisdiction of the University is generally considered to include student conduct which occurs on, near, or off University property and/or student conduct which has an adverse effect on the University, the members of the University community, or the fulfillment of the University’s mission. We expect all our students to uphold our policies and federal, state, and local laws anywhere they go as long as they are a student with JSU or have a relationship with the University.

**Alcohol Policy for Students**

Jacksonville State University has established the following policy in regards to alcohol use by students.

1. Alcohol possession and consumption on campus is permitted only for students of legal age (21).
2. It is unlawful and a violation of University Policy to use or possess identification that makes an individual appear older or misrepresents an individual as someone else.
3. The consumption of alcohol stronger than 80 proof is not permitted on campus.
4. It is prohibited to serve, provide, or knowingly allow alcohol to individuals under 21.
5. It is prohibited to serve alcohol to someone who is visibly intoxicated or to pressure someone to consume alcohol.
6. It is prohibited for minors to transport, possess, consume, or serve alcohol.
7. Common source and “tap” systems are prohibited. This includes, but is not limited to, kegs, beer balls, punch bowls, and punch served out of a cooler or another unusual container.
8. Drinking games are prohibited.
9. Consumption in student rooms should neither infringe on the rights of other students to study nor negate any normal activity.
10. Persons may not transport or consume open containers of alcoholic beverages in public areas.
11. Full responsibility for compliance with policies and laws belongs to all students.

**Drug Policy for Students**
The following define the University’s policies regarding drug use.

1. Jacksonville State University prohibits illegal drugs on University property and at University events.
2. Students may not be in illegal possession of any controlled substance. Possession means that such substances are on one’s person, in one’s living environment, automobile, or known hiding location.
3. Prescription drugs are permitted on campus if accompanied by an authentic medical prescription. The use and/or distribution of legal medication outside the parameters of the medical authorization is prohibited.
4. Illegal drug paraphernalia, use, possession, sale, distribution, trafficking, and manufacturing are prohibited.

**Assistance for Alcohol and/or Drug Abuse**
The University offers an array of services for students who require help with alcohol and/or drug use issues. Students needing confidential assistance responding to alcohol and/or drug abuse problems are encouraged to speak with a counselor from:

Counseling Services
140 Daugette Hall
Telephone: (256) 782-5475

Another confidential resource is the RMC Student Health Center: (256) 782-5310. Besides individual sessions, Counseling Services provides educational programming through New Pathways, a psycho-educational program that includes both individual assessment and group participation, Collegiate Recovery Community (CRC), and other recovery and support groups.

**Summary of Federal, State, and Local Alcohol/Other Drug Laws**
The following is a brief summary of some of the laws JSU students must adhere to relating to alcohol and other drugs.

1. **Aiding Underage Possession/Consumption of Alcohol**: It is unlawful to aid a person under the age of 21 in obtaining alcohol, including falsely representing the person is not a minor.
2. **Unlawful Possession, Receipt, Manufacture, or Distribution of Controlled Substances (Including Marijuana)**: It is unlawful to knowingly sell, manufacture, possess supplies to create controlled substances, deliver, bring into the state, receive, or be in possession of controlled substances. This includes illegally obtaining prescription drugs and marijuana. Trafficking to persons under 21, or on premises in which a person younger than 18 is present or resides, or in close proximity to a school or college results in significantly enhanced penalties.
as does a drug offense that results in the death or bodily injury of a person.
3. **Driving Under the Influence (DUI):** It is illegal for any person to operate a motor vehicle while under the influence of alcohol. The State of Alabama considers anyone with a blood alcohol content of .08 or higher as under the influence and .02 or higher for someone under the age of 21.
4. **Improper Identification:** It is a criminal offense to use false identification to obtain alcohol.
5. **Minor in Possession:** In the State of Alabama, it is illegal for any person under the age of 21 to purchase, consume, or possess any alcoholic beverage of any kind.
6. **Open Beverage:** It is unlawful to have an open container of alcohol in public places on campus, including Dillon Field.
7. **Open House Party:** In the State of Alabama, it is illegal for a person in control of a residence to allow a party to continue if alcohol or controlled substances are possessed or consumed by persons under age 21 and the adult knows this and fails to take reasonable action to prevent it.
8. **Alabama Dram Shop Act:** Individuals who are injured by a person who received alcohol contrary to Alabama law have cause of action for civil damages against the person who provided the alcohol to the underage minor or caused the individual to become intoxicated or furnished a controlled substance to that person.
9. **Alabama Civil Damages Act:** A person may be liable for damages under civil law to a parent or guardian of a minor if that person unlawfully sells or furnished spirituous liquors to their minor child.
10. **Public Intoxication:** It is unlawful for a person to appear in a public place under the influence of alcohol, narcotics, or other drugs to a degree that she/he endangers her/himself or another person or property, or by boisterous and offensive conduct annoys another person in her/his vicinity.

**Violations of this Policy or Laws Outlined in this Policy**

Violations of this policy or laws listed will certainly result in University disciplinary action which, if the student is found responsible, could result in any or all of the following (this list is not exhaustive):

1. Required education or workshops
2. Housing suspension
3. Loss of privileges
4. Separation from the University; temporarily or permanently
5. Probation or registration holds

Violations of the laws listed in this policy could lead to University or local law enforcement action, which could lead to any and/or all of the following:

1. Court appearances
2. Criminal history and background created or extended
3. Fines
4. Jail time
5. Loss of privileges (license, etc.)
6. Workshop or assessment requirements by law
7. Further disciplinary charges from the University

For questions regarding this policy, please contact the Office of Community Standards & Student Ethics. (http://www.jsu.edu/community-standards/)

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**Public Safety**

The University Police Department provides a wide-range of public safety services to include law enforcement, security, parking enforcement, communications, emergency management, and administrative services. Students and employees may report crime, accidents, and other emergencies to the University Police 24 hours a day, seven days a week.

Crime (http://www.jsu.edu/police/crimestats.html) information, the annual Clery (http://www.jsu.edu/police/docs/ClerayAnnualReport.pdf) report, and fire log (http://www.jsu.edu/police/Fire.html) are all located at the University Police Department (http://www.jsu.edu/police/). For further information about the department and services available, contact UPD (http://www.jsu.edu/police/) at 256-782-8888. For emergencies, please call 256-782-5050 or 911.

**Parking**

All students, staff, and faculty parking on campus must have a parking decal. Decals may be obtained by logging into your MyJSU account.

The JSU Police Department has the authority to promulgate and enforce rules and regulations for the operation and parking of vehicles on campus. The responsibility of obtaining knowledge of the parking and traffic regulations rests with the vehicle operator. These rules and regulations are subject to enforcement 24 hours a day, seven days a week. Jacksonville State University reserves the right to remove vehicles when in violation of the Code of Alabama, Rules of the Road, ordinances of the City of Jacksonville, and parking rules and regulations for Jacksonville State University. Jacksonville State University assumes no responsibility for damage incurred while moving said vehicles. Vehicles may also be booted and towed for unpaid parking citations and when parking privileges have been revoked.

The basic principles of the parking regulations on Jacksonville State University are as follows:

1. All faculty, staff, students, and contract employees parking vehicles on University property must obtain and have a JSUPD issued parking decal properly displayed on their vehicle. The most up to date decal issued supersedes any previous decal issued, regardless of the expiration date.

2. Visitors parking vehicles on University property must obtain and have a JSU issued visitor's pass properly displayed on their vehicle. Visitor parking passes must be obtained at UPD or issued by the building visited by the building manager or their designee. Visitor passes are valid for one business day.

3. Operators must park their vehicle only in the designated parking zone indicated by the privileges of the assigned parking decal. Any vehicle parked in the wrong zone, at yellow curbs, where obstructing vehicle or pedestrian traffic flow, in reserved parking, in the GX Bus Station or any other area dictated by existing State law or University regulations will be subject to a parking citation, boot or the vehicle being towed at the owner’s expense.

Please visit Parking (http://www.jsu.edu/police/traffic.html) to review all rules and regulations.

**The Cynthia H. Harper Child Study Center**

The Cynthia H. Harper Child Study Center at JSU is operated by the Department of Family and Consumer Sciences and supports the instructional goals of the department. The center provides students and faculty opportunities for study and research related to the child. The center provides students enrolled in university courses opportunities to
work with children in the preschool setting and provides children enrolled in the center an environment which promotes optimum development.

Applications are accepted for children ages three to four years. Fees are due before classes begin and are paid directly to the JSU Office of Student Accounts. Fees per child are $500.00 for the fall semester, $500.00 for the spring semester, and $180.00 for the summer term. The center is open from 7:15 a.m. to noon, Monday-Friday, when JSU classes are in session. Application forms may be obtained from the Department of Family and Consumer Sciences.

**MYJSU Electronic Mail**

All JSU students are assigned a JSU email address when they are accepted for admission. Access to email is through an easy to use web-based interface. For more information, visit User, Security and System Support (http://www.jsu.edu/it/services/accounts/student-email.html) or call (256) 782-8324.

**ID Card**

JSU ID cards are made in the office adjacent to the Montgomery Food Court in Theron Montgomery Building. Hours are 8:00 a.m.-4:00 p.m. Monday-Thursday and 8:00 a.m.-2:00 p.m. on Friday. The office is closed Saturday and Sunday. The office also closes 12:00 noon-1:00 p.m. for lunch Monday-Friday. Anyone wishing to acquire a JSU ID card must be currently enrolled at the university and present proof of enrollment and identification before the card can be issued.

**University Bookstore**

The University Campus Bookstore is located on the second floor of the Theron Montgomery Building. Students may purchase books and supplies at the University Bookstore, including new and used books, school and office supplies, clothing and gifts, and study guides. Textbook buyback days are scheduled for the week of finals at the end of fall, spring, and summer semesters. Extended operating hours are offered for the convenience of evening students.

**Mail Center**

Each student enrolled at JSU is encouraged to obtain a campus post office box. All correspondence from the university, including financial aid checks not issued through direct deposit, will be sent to the post office box, unless the student elects the home mailing option. By paying a non-refundable fee per semester, students may have all correspondence sent to their off-campus mailing address.

The Mail Center is located on the 4th floor of the Theron Montgomery Building and is open from 8:00 a.m.-4:30 p.m. Monday-Friday. Mail is delivered Monday-Friday. No Saturday delivery is offered.

**Career Services**

The Career Services office advertises part-time, co-op, internship, and full-time job postings online in Jlink, https://jsu-csm.symplicity.com. Other services provided are resume critique, internships (not for academic credit), co-op program, mock interviews, federal resume writing assistance, career assessments, career counseling, job fairs, employer on-campus interviews, and informational sessions. The services are provided online and in person. Career Services is located in Kennamer Hall. To schedule an appointment, contact careerservices@jsu.edu or 256-782-5482.

Visit the website to learn more about the services & upcoming events: http://www.jsu.edu/careerservices/index.html (http://www.jsu.edu/careerservices/). Questions for Career Services may be submitted using the online form: http://www.jsu.edu/careerservices/question-form/index.html (http://www.jsu.edu/careerservices/question-form/).

**Counseling and Testing Services**

Counseling Services offers individual and group counseling for JSU students, faculty, and staff. Individuals needing counseling may self-refer or may be referred by faculty members or other university personnel. Appointments can be obtained by calling (256) 782-5475 or by completing the online counseling request form (http://www.jsu.edu/ccservices/requestforservices.html). Counseling Services also offers a variety of treatment and other support groups on an as needed basis. Staff members in the office are responsible for implementing campus and community programming on topics pertaining to safety, health, and wellness. The Counseling Office staff maintains a rotating on-call schedule for any crisis situation after normal business hours. If there is an after-hours emergency, the counselor on call will be contacted by the University Police Department.

Testing services are available to JSU students and the community, to include testing for:

- Proctored Exams
- Math Make-up Exams
- CLEP
- EPP
- MAT
- Residual ACT
- The Alabama State Personnel Exam
- ProvExam Certificate
- ACT Workkeys
- TOEIC English Language Exam
- EIPA

Exams must be scheduled by appointment. There are fees associated with some administered tests. Current information regarding registration, fees, and testing dates are found on Counseling Services (http://www.jsu.edu/ccservices/) or by calling (256) 782-5475.

**Disability Support Services**

Disability Support Services (DSS) provides appropriate and reasonable accommodations for students with documented disabilities. It is the goal of DSS to ensure that students with disabilities have equal opportunity to achieve their personal academic goals while maintaining the integrity of JSU’s academic program requirements. DSS provides reasonable accommodations through a variety of services and programs. Accommodations may include:

- exam proctoring
- special testing procedures
- extended time on exams
- priority registration
- interpreter services
- captioning services
- readers
- note takers
Learning Services
Learning Services administers and monitors the JSU EdReady Math Placement Exam required for all JSU students and assists undergraduate students in mastering basic and life skills through competency-based courses in the Department of Learning Skills and through learning assistance. Learning Services also assists students in developing college-level skills through the summer bridge program, Fast Start Academy. Students who do not master the English Competency Exam, which is required for graduation, enroll in Learning Services ECE Remediation before they attempt the exam again.

Tutoring Services
Tutoring Services provides an extra boost to JSU students who anticipate they will have academic difficulty in general education courses. Peer tutors work individually or in small group study sessions with students to enhance and assist in academic progress. Tutorial services are free to all JSU students.

Student Health Center
The Student Health Center is a primary health care facility providing outpatient medical services, as well as promoting preventive health measures to currently enrolled students, staff, and faculty.

Prior to enrollment, new students are required to submit completed student health information to MedProctor. Go to http://www.jsu.edu/studenthealth/, click on the tab for student health forms, the next page gives instructions on how to submit required health information.

Instructional Services Unit
The Instructional Services Unit (ISU) is a division within the School of Education that provides a variety of support services. It consists of:

- Teaching/Learning Center (T/LC), http://www.jsu.edu/education/isu/tlc.html (http://www.jsu.edu/depart/edprof/isu/tlc.html)
- Learning Resource Center (LRC), www.jsu.edu/education/isu/lrc.html (http://www.jsu.edu/depart/edprof/isu/lrc.html)

The T/LC is an on-campus, free tutorial service to city and county school students in grades K-12. The ISU offers teachers-in-training an opportunity to gain practicum experience through the T/LC in-house laboratory tutoring program. Preservice teachers and children are exposed to the latest technology and strategies, including the internet.

The LRC provides educational materials and equipment to teachers currently employed in the public schools, undergraduate and graduate students in education, and JSU faculty. The materials include: instructional games, kits, books, computer programs, and audiovisuals. A wide variety of subjects are represented in the center, including reading, language, mathematics, social studies, science, health, perceptual motor, special education, and social-emotional development. Most of the items are available for short-term check out. Additionally, the center offers media preparation services, such as laminating, copying, duplicating, letter cutting, and transparency making. Word processing, internet access are available to students, faculty, and the community through the LRC.

The MIL is also associated with the ISU. Multimedia computers utilizing a wide variety of formats, including videodisks, DVDs, and CD-ROMs, help to insure that students are exposed to the latest technologies available.

The ISU reflects goals and objectives that maximize the effective use of facilities, staff, and resources in the School of Education.

Houston Cole Library
The twelve-story Houston Cole Library contains most of the university library collections. The collections, which consist of over 800,000 bound volumes plus numerous periodicals, electronic books and full-text periodical databases, microforms and audio-visual materials, meet the curriculum and research needs of the university community. Materials are available on all reading and interest levels. The library is a depository for government publications and United States Geological Survey maps. Through cooperative inter-library arrangements, the library makes its holdings available and has access to the resources of libraries throughout Alabama, the nation, and the world. The library web page, which provides access to the catalog, periodical databases, and many other electronic resources, can be found at www.jsu.edu/library (http://www.jsu.edu/library/).

The library is arranged by subjects on individual floors and served by subject specialist librarians. Library faculty and staff on these floors provide reference service and instruction in how to use library materials and search bibliographic databases. Library books and reserve materials may be checked out in the lobby. All library services are available to online and distance education students as well.

A computer lab is located on the 10th floor, and each subject floor provides public access computers hard-wired to the internet. Laptop computers can be checked out from the 6th floor listening lab for in-house use on the library’s wireless networks. Group study rooms are available for check out on select floors.

Houston Cole Library is open 87 hours per week when classes are in session. The library offers extended hours during fall and spring semester final exams.

Athletics
Jacksonville State University is a NCAA Division I member of the Ohio Valley Conference. Since joining the OVC prior to the 2003 season, the Gamecocks have won Conference Championships in Football, Men’s Basketball, Volleyball, Rifle, Men’s Tennis, Men’s Golf, Women’s Golf, Baseball, and Softball.

The University offers 17 varsity sports, which all compete in the Ohio Valley Conference:

- Men – Baseball, Basketball, Cross Country, Football, Golf, Rifle, and Tennis
- Women – Basketball, Cross Country, Golf, Soccer, Softball, Tennis, Volleyball, Beach Volleyball, and Indoor and Outdoor Track

In addition to the numerous Ohio Valley Conference Championships, JSU also has claimed the OVC Women’s All-Sports Trophy and finished as high as third in the Men’s All-Sports standings. The All-Sports trophy
is a symbol of overall athletic excellence in conference-sponsored championships.

An OVC high, Gamecock student-athletes also excelled in the classroom as 139 student-athletes were named to the OVC Commissioner Honor Roll and almost 200 student-athletes posted a 3.0 grade point average or higher during the last academic year. The JSU athletic department posted a student record cumulative grade point average of over 3.26, with 16 sports at a 3.0 or higher.

JSU also won the OVC’s most prestigious honor – the OVC Academic Achievement Banner for 2004. During that same year, Jacksonville State State’s student-athletes posted the highest graduation rate of any four-year institution in the State of Alabama.

Along with JSU’s successful traditions come impressive notables, such as being the only school in the history of NCAA Division I or Division II competition to have national championships in football, basketball, and baseball. Only six other NCAA schools have won a national championship in basketball and football (Michigan, Michigan State, Ohio State, Florida, North Alabama, and Wittenberg).

JSU also has the distinction of having the first-ever female to play and score a point in a NCAA Division I football game. Kicker Ashley Martin connected on all three of her extra-point attempts, with her first coming at the 8:31 mark of the first quarter in the Cumberland game on August 30, 2001. In 2016, JSU became the first four-year college in Alabama to claim a Master’s Champion, when former Gamecock Danny Willett won golf’s most prestigious tournament.

The International House Program

The International House program is a cultural exchange program with emphasis on cultural understanding. International students, for this program, are selected by the International House Scholarship Committee. International students in this program are considered JSU Global Ambassadors. These students must provide official transcripts or documents proving graduation from high school before they may enroll in classes. These documents must be mailed directly from the school to the Office of Admissions at JSU or must be placed in a sealed envelope from the school and presented unopened to the Office of Admissions.

International House students who wish to be considered degree-seeking from the beginning of their enrollment at JSU should, at the least, meet the admission requirements in the admission section of this catalog under International Student Admission.

Each year, 40 undergraduate students are accepted as members of this unique undertaking. Approximately one-half of the members are foreign students, and the remaining students are American. Members of the International House Program must be enrolled as full-time students in the university. All members reside at the International House. Each foreign student has an American student for a roommate. There are no special fees charged for participation.

In addition to the academic pursuits, members take part in a series of forums, seminars, and social events designed to provide opportunities for information, understanding, and appreciation of the cultures represented. Students also appear before many school, church, community, and civic organizations to share the details of their cultures, as well as impressions of Alabama and the United States.

The program places special emphasis on:

- Knowledge of the cultures of countries of the world
- Understanding and appreciation of different cultural values and systems
- Coordinating the activities of the students, American and foreign, into the total academic, and social life of the University and community
- Providing opportunities for dialogue and discussion among the members concerning topics related to the political, social, economic, spiritual, and human relations aspects of the countries represented

Persons interested in applying for membership are encouraged to call (256) 782-5303, email ckhadka@jsu.edu, or write:

Director
International House Program
Jacksonville State University
700 Pelham Road North
Jacksonville, AL 36265

International Programs

The Office of International Programs provides support to international and American students. Services are provided to international students who attend or plan on attending the university. These services include:

- Assistance in making the adjustment to life in the United States
- Orientation to the university and the JSU community
- Proper maintenance and renewal of student immigration status
- Promotion of opportunities available to experience and enjoy American culture and the unique traits of JSU

This office provides support to JSU students who want to study abroad and faculty seeking research or exchange programs. Students interested in studying abroad are given information on opportunities and assistance in their study plans. University faculty interested in participating in exchange programs are also provided with information and assistance by this office. During their stay on the JSU campus, visiting faculty from universities abroad are provided with support.

International activities at the university are also supported through this office, including the oversight of international content in the curriculum. Cultural activities, student organizations, and student activities with international relevance are also under the guidance of this office.

International enrollment planning and actions, including university partnerships and agent partnerships, are managed through the office of International Programs.

Persons wishing additional information about the Office of International Programs are encouraged to call (256) 782-5674 or visit the office on the second floor of the International House.

The English Language Institute

The English Language Institute (ELI) prepares future undergraduate and graduate students whose first language is not English to meet JSU’s admission requirements and go on to succeed academically. The intensive English as a Second Language (ESL) curriculum covers the four skills of listening, speaking, reading, and writing, and includes extensive practice in academic composition and presentation. Along with language study, the special ELI course “Intro to JSU” introduces students to our campus through visits to academic departments and classes, participation in campus activities and sports events, and meeting regularly with American “conversation partners.” Students learn more about American culture through trips to museums, regional businesses,
and other places of interest in the greater community. In addition, ELI promotes and delivers ESL programs for international educators. Learn more about ELI (http://www.jsu.edu/eli/).